

## HOF UNIVERSITY HOF UNIVERSITY OF APPLIED SCIENCE, HOF, BAVARIA, GERMANY

Major at Hof University: Business administration

**Suitable for following majors at KAZGUU:** Finance, Accountancy (check the possibility to choose courses of Host University with your advisor before applying)

**Period of study:** Fall semester – October 1st – February 13<sup>th</sup>

Spring semester – March 15<sup>th</sup> – September 30<sup>th</sup> (dates may vary, student have to arrive two weeks prior to semester for orientation)

Academic calendar: <a href="http://www.hof-university.com/welcome/academic-calendar.html">http://www.hof-university.com/welcome/academic-calendar.html</a>

Deadlines for document selection at Home University: 2 weeks before selection

Eligibility: GPA 2.9 and more; IELTS overall band score 5,5 or KEPT Level B2

**Availability:** per **two** student for semester

Required documents for Home University selection: Application form, 2 signed recommendation letters from teaching staff in free form, Individual study plan (address to your adviser), official transcript in English, confirmation from parents, citizens application. Language proficiency test results, if student does not have he/she takes KEPT at Home University.

After student's candidacy is approved he/she has to provide Learning agreement, Health certificate 082 and invitation letter from accepting University.

## **Application to HOF university:**

- 1) Catalogue of courses (courses are available on Hof university website)

  <a href="https://www.hof-university.com/international/incoming-students-and-faculty/exchange-students/course-options.html">https://www.hof-university.com/international/incoming-students-and-faculty/exchange-students/course-options.html</a>
- 2) Official Transcript in English
- 3) Certificate of enrollment in Enlgish (order from ЦОН)
- 4) Health certificate
- 5) Passport information page scan





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- 6) Photo 3x4
- 7) Statement of bank account balance or scholarship

<u>Study opportunities:</u> tuition fee is waived for Host University, all expenses have to be covered by the student and tuition fee should be paid to Home University.

**Approximate expenditures:** living costs are about EUR 735 per month and include:

Accommodation	200€ for per month
Food	200€ for per month
Personal expences	120€ for per month
Fees for residence permit	approx. EUR 120, single payment
Health insurance	approx. EUR 90
recreational activities	approx. EUR 100

<sup>\*</sup>Expences may vary depending on personal preferences.

**University website:** https://www.hof-university.com/international.html

Visa requirements: https://kasachstan.diplo.de/kz-ru/service/05-VisaEinreise/-

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<sup>\*</sup>Please be aware of financial back up for visa application.