



M. NARIKBAYEV  
**KAZGUU**  
UNIVERSITY

# **M. NARIKBAYEV KAZGUU UNIVERSITY ADMISSION POLICY**

**2021**

M. Narikbayev KAZGUU University Admission Policy

M. Narikbayev KAZGUU University Admission Policy was approved by the decision of the Academic and Research Council (minutes No. 24 of May 8, 2020).

## **CONTENTS**

CHAPTER 1. SCOPE OF USE.....	4
CHAPTER 2. REGULATORY REFERENCES.....	4
CHAPTER 3 DEFINITIONS AND ABBREVIATIONS.....	4
CHAPTER 4. RESPONSIBILITY AND AUTHORITY .....	4
CHAPTER 5. GENERAL PROVISIONS .....	4
CHAPTER 6. ENROLLMENT PROCEDURES .....	6
CHAPTER 7. REQUIREMENTS FOR APPLICANTS' ADMISSION TESTS ON FOREIGN LANGUAGES AND ENTRANCE EXAMINATIONS ON KAZAKH/RUSSIAN .....	8
CHAPTER 8. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO KAZGUU LAW SCHOOL.....	10
CHAPTER 9. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO HIGHER SCHOOL OF ECONOMICS.....	12
CHAPTER 10. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO KAZGUU SCHOOL OF LIBERAL ARTS .....	14
CHAPTER 11. ADMISSION RULES FOR MASTER'S AND DOCTORAL (PHD) PROGRAMS ...	18
CHAPTER 12. ADMISSION RULES FOR MBA/DBA PROGRAMS.....	24
CHAPTER 13. ADMISSION REQUIREMENTS OF BACHELOR'S PROGRAMS FOR INTERNATIONAL STUDENTS.....	26
CHAPTER 14. OTHER TERMS AND CONDITIONS.....	28
Annex 1 .....	2
Annex 2 .....	27
Annex 3 .....	29
Annex 4 .....	31
Annex 5 .....	32
Annex 6 .....	33
Annex 7 .....	34
Annex 8 .....	36
Annex 9 .....	37
Annex 10.....	38
Annex 11.....	39
Annex 12.....	40

## **CHAPTER 1. SCOPE OF USE**

1.1 This Admission Policy for JSC “M. Narikbayev KAZGUU University” (hereinafter referred to as the University) for professional training academic programs of higher education (bachelor’s program) and postgraduate education (master’s and doctoral(PhD) programs) in 2020 (hereinafter referred to as Rules, Admission Policy) has been developed in order to organize and monitor the admission process of citizens to the University.

1.2 These Rules shall be obligatory for all departments of M. Narikbayev KAZGUU University.

1.3 These Rules have been designed to familiarize applicants and their legal representatives at the time of admission and enrollment, as well as internal use at M. Narikbayev KAZGUU University and its structural divisions in order to determine the rules and procedure for admitting citizens to University education programs.

## **CHAPTER 2. REGULATORY REFERENCES**

2.1 These Rules have been developed in accordance with the Constitution of the Republic of Kazakhstan, the Law of the Republic of Kazakhstan ‘On Education’, other regulatory legal acts of the Republic of Kazakhstan, including regulatory and guidance documents of the Ministry of Education and Science of the Republic of Kazakhstan, the Charter of the University, the Academic Policy of the University, decisions of the executive body (the Board) of the University, Academic and Research Council, as well as by orders of the Chairman of the Board of the University and Provost.

## **CHAPTER 3 DEFINITIONS AND ABBREVIATIONS**

3.1 The following definitions and abbreviations shall be applied in these Rules:

MES RK – Ministry of Education and Science of the Republic of Kazakhstan;

LSO – Legal Support Office;

ICD – International Cooperation Department;

KLS – KAZGUU Law School;

HSE – Higher School of Economics;

SLA – KAZGUU School of Liberal Arts;

UNT – Unified National Testing;

WC – Working Curriculum;

CT – Complex Testing;

KEPT – KAZGUU English Placement Test (Entrance examination in English)

## **CHAPTER 4. RESPONSIBILITY AND AUTHORITY**

4.1 These Rules have been approved by the decision of the Academic and Research Council and signed by the University Provost.

4.2 The Marketing and Sales Department Director shall be responsible for implementing and executing the requirements specified in these Rules, organizing and coordinating the activities to implement the specific stages of the Rules.

4.3 Responsibility for safety and unauthorized copying of documents in the department and the leakage of official information shall be borne by the heads of the University structural divisions.

## **CHAPTER 5. GENERAL PROVISIONS**

5.1 M. Narikbayev KAZGUU University shall admit the individuals with general secondary,

technical and vocational, post-secondary and higher education.

5.2 Admitting applicants to the University shall be carried out by arranging the state educational grants at the expense of the state budget, as well as under a fee basis at the expense of citizens' own funds and other sources.

5.3 Applicants with secondary, technical and vocational or post-secondary education, with the exception of those who apply for related areas of higher education training providing a shorter study period who did not gain threshold points established in Paragraph 4 of the Standard Rules (by the results of UNT), with the UNT results with inappropriate combination of specialized subjects, with the UNT results nullified, enroll into the Higher Educational Institution full-time on a paid basis.

5.4 By the end of the academic period in the Higher Educational Institution such individuals take UNT repeatedly during the year within a given time frame, in accordance with the Rules of Conducting Unified National Testing, established by the order No. 204 of the Minister of Education and Science of the Republic of Kazakhstan dated May 2, 2017 (registered in the Registrar of state registration of regulatory legal acts No. 15173) (hereinafter – Order No 204).

5.5 Citizens of the Republic of Kazakhstan with technical and vocational, post-secondary or higher education shall be admitted to the University for training in education programs of higher education with reduced training periods.

Admission of individuals with technical and vocational or post-secondary education with the qualification of 'middle-level specialist' or 'applied bachelor' in related areas of training for higher education, providing reduced training periods, those under a fee basis education, shall be carried out according to the results of an interview conducted by examination committees of schools (faculties).

The list of related education programs in the field of higher education and majors of technical and vocational, post-secondary education shall be approved by the authorized body in the field of education.

Admission of individuals with higher education for reduced training periods under a fee basis shall be carried out according to the results of an interview conducted by the admissions committees of Higher schools (faculties).

5.6 Individuals with secondary or technical and vocational, post-secondary education of the current year, who have passed UNT on time in accordance with the Rules for conducting unified national testing, approved by Order No. 204 of the Minister of Education and Science of the Republic of Kazakhstan, dated 2 May, 2017 (hereinafter referred to as Order No. 204), and the individuals who have gained the threshold point, set in Paragraph 5.9 of these Rules, shall apply to the University Provost under a fee basis admission before receiving a document on general secondary or technical and vocational, post-secondary education.

Whereas, students of the final 11 (12) grades of secondary education institutions in the period from 1 February to 25 August of the calendar year shall submit to the University an application addressed to Provost under a fee basis education before receiving a document on general secondary education.

5.7 Admission of international students according to the allocated quota based on the state educational order to the international higher educational institutions, created on the basis of interstate agreements shall be carried out by the University independently.

5.8 Admission of international students to the University under a fee basis education shall be carried out according to the results of an interview conducted by the admissions committees of Higher schools (faculties). In this case, the enrollment of foreign citizens shall be carried out in accordance with the academic calendar within five (5) days before the start of the next academic period.

5.9 The list of education programs of the University shall be given in Annexes 1, 2 and 3 in the context of secondary general education, vocational education, higher and postgraduate education.

5.10 The list of bachelor's programs shall be approved by the Order of MES RK (Annex 4), for individuals who graduated from rural educational organizations; the quotas shall be established for admission to higher educational institutions of the Republic of Kazakhstan.

5.11 The University admits the following categories of students and trainees:

5.11.1 A student – any student who intends to complete education programs and obtain an academic degree. Students shall be bachelor students, master students and doctoral students.

5.11.2 An audit student – any individual admitted to the part of the education program without obtaining an academic degree.

5.11.3 A non-degree student – any individual, who has fulfilled the admission requirements of the Higher School, admitted to the education program and to the part of the education program.

5.11.4 A Trainee student of Provisional Program for high school students (10-11 grades).

An individual admitted to master courses as a non-degree student must have a document confirming the completion of secondary general education, a diploma of technical and vocational or higher education, or a valid certificate of passing unified national testing or complex testing of applicants.

An individual who wishes to attend the University courses must submit all the required documents in accordance with Paragraph 6 of the Rules and submit an application for permission to the Academic Quality Assurance Committee of the relevant school no later than five working days before the start of the academic period. The admission of non-degree students to master the courses shall be carried out by order of the Provost based on the decision of Academic Quality Assurance Committees of Higher schools. The personal applications of the students shall be handed to the Student Service Center for storage.

5.12 Admissions committees of Higher schools shall be provided in the University for the period of the applicants' entrance examinations.

The committees shall have the following functions:

- Conducting interviews/entrance examinations for admitting international students;
- Conducting creative entrance examinations for admitting to the educational program Journalism: Analytics and Investigations;
- Conducting interviews/entrance examinations for admitting master's and doctoral programs;
- Conducting interviews/entrance examinations for admitting programs with reduced training periods;
- Conducting interviews/entrance examinations to determine the individual cost of training;
- Conducting interviews/entrance examinations for applicants for dual degree/joint programs;
- Selected questions on entrance examinations in mathematics and English for master's and bachelor's programs.

## **CHAPTER 6. ENROLLMENT PROCEDURES**

6.1 Enrollment in the University for full-time bachelor's programs:

6.1.1 Enrollment of students for bachelor's programs in the University shall be carried out by the Admissions committee **from 10 to 25 August 2021**.

6.1.2 Applicants shall submit the following documents to the Admissions committee:

- an application addressed to the University Provost (Annex 5);
- a document confirming the secondary (general secondary), technical and vocational (initial vocational or vocational secondary), post-secondary or higher (higher vocational) education (original);
- 3x4 sized 6 photos;
- 075-Y medical certificate with the fluorography picture;
- UNT certificate;
- Electronic certificate of awarding educational grant;
- results of KEPT or international certificate of English proficiency;
- Minutes of the Higher School admissions committee to HSE, KLS and SLA on admission (if any);
- original and copy of ID, original and copy of birth certificate (if the applicant is under-age);
- a copy of the military registration certificate or military ID (for male students at full-time education programs);
- Individuals with documents on technical and vocational, post-secondary education, who have confirmed their qualifications and have worked in their qualifications for no less than one year, additionally submit one of the following documents:
  - employment record book (the original shall be provided for verification);
  - service record (list of information about the work, labor activity of the employee), signed by the employer, certified by the seal of the organization (if any);
  - archive certificate containing information about the employee's labor activity;
  - extract from the unified accumulative pension fund on the transferred mandatory pension contributions and information from the State Social Insurance Fund on the social contributions made;
  - employment contract with a note by the employer on the date and grounds for its termination;
  - extracts from the employer's acts confirming the emergence and termination of labor relations based on the conclusion and termination of an employment contract;
  - extracts from the payroll of employees.

6.1.3 Applicants to the University, or their legal representatives conclude an agreement on the provision of fee-based educational services in the established form.

6.1.4 The University enrolls graduates of general secondary education institutions (schools) of the current year, graduates of general secondary education institutions (schools) of previous years, as well as graduates of technical and vocational education, who have gained at least 50 points out of 140 points according to the results of UNT. Whereas, the threshold points in compulsory subjects shall be at least 5 points for each section of the 1<sup>st</sup> block (The History of Kazakhstan, Mathematical literacy, Reading literacy – language of instruction), the threshold points for core subjects shall be specified in Annex 1. With regard to the state educational programme “Journalism: analytics and investigations” only History of Kazakhstan and Reading literacy will be taken into account in the first set of compulsory subjects of UNT. For individuals with technical and vocational, post-secondary education, applying for the related training areas in higher education, providing the reduced training periods, who have passed UNT and who wish to participate in the competition in assigning educational grants of higher education at the expense of the state budget or the local budget, it is necessary to score no less than 25 points based on the results of UNT, including no less than 5 points in general professional subject and at least 5 points in special subject, with the exception of those applying for education programs of higher education that require creative training, the threshold points in special subjects shall be specified in Annex 2.

6.1.5 Additional requirements for enrolling to education programs of KLS, HSE and SLA of the University shall be established in Paragraphs 7, 8, 9 and 10 of these Rules.

6.1.6 Enrollment in the number of students of the University shall be carried out based on the order of the first head or a person performing his/her duties.

6.1.7 Documents submitted in a foreign language must have a notarized translation into Kazakh or Russian.

6.1.8 Educational documents issued by foreign educational institutions shall be held through nostrification (recognition) procedure in the manner prescribed by the legislations after the enrollment of individuals, during the first academic period.

6.1.9 The University shall provide the authorized body with information in the established forms and within the established due dates, and after the completion of enrollment within ten days shall provide the final report on organization and procedure of admission.

6.1.10 Issues not regulated by these Rules are subject to consideration by the University Admissions committee.

## **CHAPTER 7. REQUIREMENTS FOR APPLICANTS' ADMISSION TESTS ON FOREIGN LANGUAGES AND ENTRANCE EXAMINATIONS ON KAZAKH/RUSSIAN**

7.1 For admission to education programs (full-time) of the University, one of the prerequisites shall be the passing KAZGUU English Placement Test and entrance testing on Kazakh/Russian (Annex 6).

7.2 Entrance requirements for English proficiency level for admission to the University's education programs shall be specified in Table 1.

Applicants applying for Kazakh-language instruction shall pass an entrance test in Russian language, and the applicants applying for Russian-language instruction shall pass an entrance test in Kazakh.

Applicants applying for English-language instruction, upon passing the entrance test, shall independently choose Kazakh or Russian.

Table 1 Entrance requirements for English proficiency (in accordance with Common European Framework Language System).

<b>Name of education program</b>	<b>English proficiency level in accordance with KEPT (CEFR) results</b>	<b>Academic IELTS</b>	<b>TOEFL IBT/PBT, FCE/CAE/KET/PET * (IELTS)</b>
6B04201 – Jurisprudence 6B04203 – Human Rights and Law Enforcement	Not required	Not required	Not required
6B04202 – International law	Pre-Intermediate (A2) (40% of 100%)	No less than 3,0	24 IBT 370 PBT <b>KET no less than 120</b> <b>PET no less than 120</b> <b>FCE no less than 140</b> <b>CAE</b>
<b>For English language of instruction:</b> 6B04111-Business Administration in Accounting 6B04114-Business Administration in Finance 6B04112-Business Administration in Economics and			24 IBT 370 PBT <b>KET no less than 120</b> <b>PET no less than 120</b> <b>FCE no less than 140</b> <b>CAE</b>

Data Science □6B04115-Business Administration in Management 6B04116-Business Administration in IT 6B03103-International Relations			
6B02301 – Translation Studies (study period – 4 years)	Intermediate B1 (60% of 100%)	No less than 5,0	45 IBT 450 PBT <b>PET at least 154</b> <b>FCE at least 154</b> <b>CAE no less than 160</b>
6B02301 – Translation Studies (study period – 3 years) 6B02302 – Applied Linguistics (study period – 3 years)	Intermediate B1 (65% of 100%)	No less than 5,5	59 IBT 496 PBT <b>PET at least 162</b> <b>FCE a least 162</b> <b>CAE at least162</b>
6B02303 – Kazakh-English Languages and Linguistics (study period – 3 years, 4 years)	Not required	Not required	Not required
6B03101- Psychology (study period - 3 years, 4 years)	Not required	Not required	Not required
6B03201-Journalism: Analytics and Investigations (study period - 4 years)	Not required	Not required	Not required

7.3 In the event that the applicant scores the number of points on KEPT below the required level, the decision on admission shall be made based on the joint decision of AQAC (Academic Quality Assurance Committee) of the relevant Higher School and School of Liberal Arts. Upon that, the student shall get the opportunity to register for the courses ‘Contemporary History of Kazakhstan’ and ‘Kazakh/Russian language’, ‘Physical Education’. Admission to registration for other courses requiring a certain foreign language proficiency level shall be carried out based on the joint decision of the relevant Higher School and School of Liberal Arts. Monitoring the implementation of the decision shall be borne to the advisor of the relevant education program.

7.4 KAZGUU English Placement Test shall be exempted for the following:

- Applicants who have provided documents confirming English proficiency in accordance with the requirements of higher schools specified in Table 1 (Academic IELTS from 3.0 points or its equivalent TOEFL IBT/PBT, KET/PET/FCE/CAE), whereas, only those KET/PET/FCE/CAE/ certificates shall be accepted for consideration that are received by candidates no later than 3 years before admission to the University. Academic IELTS and TOEFL certificates must be valid as of 25 August, 2020 (inclusive).
- School graduates who scored at least 40 points at the Olympiads held by HSE Center for Cooperation and Recruiting, SLA English Department, the University Marketing Department in the 2019-2020 academic year (according to the Minutes of AQC of HSE, AQC of SLA);
- Graduates of Nazarbayev Intellectual Schools of 2020 shall be exempted from paying for KEPT and entrance testing in Kazakh/Russian.

The applicants must provide a copy and original (for verification) of the IELTS/TOEFL IBT/PBT/KET/PET/FCE/CAE/ certificate to the admissions office before the enrollment order is issued. The authenticity of the certificate shall be verified by the English Department on the following official websites: <https://ielts.ucles.org.uk/> and [cambridgeenglish.org/verifiers](https://cambridgeenglish.org/verifiers).

7.5 The Schedule of KAZGUU Placement Test – the entrance testing on Kazakh/Russian and English Language:

From June 9 to August 25 (including) 2021 applicant may take KEPT online according to the following schedule:

June	July	August
June 9, 2021 June 16, 2021 June 23, 2021 June 30, 2021	July 07, 2021 July 09, 2021 July 14, 2021 July 16, 2021 From July 21 to July 30, 2021 (on weekdays)	From August 02, 2021 to August 25, 2021 (on weekdays)

9.30-10.00	Registration (it is necessary to have the original of your ID)	
10.00-11.30	<b>English Language:</b> reading listening writing	
11.30-13.00	<b>English Language:</b> Speaking	
13.00-14.00	Break	
14.00-16.00	<b>Kazakh Language</b> (for applicants of the Russian language of instruction) reading listening writing speaking	<b>Russian Language</b> (for applicants of the Kazakh language of instruction) reading listening writing speaking

At 9.30 Registration begins, Applicants must provide the copy of ID and the payment bill (according to the Register of services cost).

From 10.00 to 13.00 English language test.

From 13.00-14.00 break.

From 14.00 to 16.00 Kazakh/Russian language test.

7.6 Online KEPT is conducted only via PC/laptop (use of mobile phone is not allowed). During the testing it is forbidden to open new tabs, visit other pages and use other methods of cheating or help from another person. In the event of academic integrity violation, the results of KEPT are nullified.

## **CHAPTER 8. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO KAZGUU LAW SCHOOL**

8.1 Upon admission to education programs of KLS, it is necessary to fulfill the general requirements of the University for admission (specified in Sections 5, 6, 7).

8.2 An applicant applying for education programs of KAZGUU Law School and having an Academic IELTS Band Score from 5.0 and above or its equivalent TOEFL IBT/PBT, FCE/CAE<sup>1</sup> shall be credited with the relevant courses (see Table 2) with a 100% grade (A, 'Excellent', 4.0):

Table 2 Transfer of credits in English according to KLS EP:

<sup>1</sup> Only those FCE/CAE/KET/PET certificates are accepted for consideration that are received by candidates no later than 3 years before admission to KAZGUU University

Name of courses for transfer credits	Number of credits	Reason
<b>6B04202 International Law</b>		
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/ «Cambridge English: C1 Advanced» (semester 1)	<b>6</b>	Academic IELTS certificate from 5.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL (TOEFL 45 IBT or 450 PBT), PET/FCE/CAE (PET no less than 154, FCE no less than 154, CAE no less than 160)
«Cambridge English: C1+ Advanced» (semester 2)	<b>5</b>	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)
<b>6B04201 Jurisprudence, 6B04203 Law and Law Enforcement</b>		
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/	<b>5</b>	Academic IELTS certificate from 5.0 Band Score (minimum 5.5 in Writing and Speaking) or TOEFL (TOEFL IBT 45 or 450 PBT), PET/FCE/CAE (PET no less than 154, FCE no less than 154, CAE no less than 160)
«Cambridge English: C1+ Advanced» (semester 2)	<b>5</b>	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)

8.3 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools;
- students with technical vocational education in related educational programs;
- master students who have studied the courses of the education program of the master's program during the period of study in a bachelor's degree;
- trainee students of the Provisional Program who have mastered the courses of the bachelor's program, when enrolled in the University;
- non-degree students who have mastered the courses of the bachelor's or master's education programs, when enrolled in the University bachelor's or master's programs.

Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School.

8.4 Requirements for admission to full-time education (on the basis of higher education).

8.4.1 The applicants shall be accepted for distance learning full-time education program 'Jurisprudence' on the basis of higher education (period of study – 2 years) for reduced training periods.

8.4.2 For admission, an applicant sends a motivational essay according to the approved structure to email [admission@kazquu.kz](mailto:admission@kazquu.kz) by August 20.

8.4.3 Admissions committee of the Higher School shall make a decision on enrollment or refusal before August 24 and provides the student's individual plan to the Admissions committee of the University.

8.4.4 Applicants recommended for admission shall submit the following documents to the

Admissions committee:

- an application addressed to the University Provost (Annex 5);
- a document confirming the higher education with transcript (original);
- 3x4 sized 6 photos;
- 075-Y medical certificate with fluorography picture;
- Minutes of the KAZGUU Law School admissions committee on admission;
- original and copy of ID, original and copy of birth certificate (if the applicant is under-age);
- a copy of the military registration certificate or military ID (for male students at full-time education programs).
- Individuals, who wish to study using distance learning format, shall submit an application (in any form) for permission to study **on the basis of higher education**, upon which the order of the Provost shall be issued. The following documents shall be attached to the order:
  - Applicant's application (Annex 12);
  - Student's individual education plan.

### 8.5 Requirements for admission to full-time education with reduced training periods.

8.5.1 The applicants shall be accepted for full-time education program 'Jurisprudence' on the basis of secondary vocational education (period of study – 3 years) for reduced training periods.

8.5.2 For enrolling in an educational grant, the applicant must score according to the results of UNT (no less than 25 points), including no less than 5 points in general and special subjects (for each of the subjects);

8.5.3 In the event that there is a qualification specified in the diploma of secondary vocational education, related to the group of education programs **6B042 – Law**, the applicant shall be admitted to fee-based education on the basis of an interview with the members of the Higher School Admissions committee. The Higher School Admissions committee shall make a decision on admission by 24 August and submit it to the Admissions committee.

8.6 The enrollment procedure for applicants with double-diploma/joint programs, including the procedure and conditions for admission, the list of required documents, shall be determined by a bilateral agreement with the Partner University and annexes to this agreement.

## CHAPTER 9. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO HIGHER SCHOOL OF ECONOMICS

9.1 Applicants applying for HSE education programs shall submit the list of documents to the University Admissions committee (specified in Sections 5, 6, 7).

9.2 An applicant applying for HSE education programs and having the Academic IELTS Band Score from 5.0 or higher or its equivalent TOEFL IBT/PBT, FCE/CAE<sup>2</sup>, shall be credited with the relevant courses (see Table 3) with a 100% grade (A, 'Excellent', 4.0):

Table 3 Transfer of credits in English according to HSE EP:

Name of courses for transfer credits	Number of credits	Reason
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/ «Cambridge English: C1 Advanced» (semester 1)	<b>10</b>	Academic IELTS certificate from 5.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL (TOEFL 45 IBT or 450 PBT), PET/FCE/CAE (PET no less than 154, FCE no less than 154, CAE no

<sup>2</sup> Only those KET/PET/FCE/CAE/ certificates are accepted for consideration that are received by candidates no later than 3 years before admission to KAZGUU University.

		less than 160)
«Cambridge English: C1+ Advanced» (semester 2)	<b>10</b>	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)

**Table 4. Entrance UNT requirements:**

<b>Name of education programme</b>	<b>Specialized subjects</b>		<b>UNT Total</b>
6B04111-Business Administration in Accounting	Mathematics 25 points or higher	Geography 5 points or higher	Total UNT result 50 points or more
6B04114-Business Administration in Finance			
6B04112-Business Administration in Economics and Data Science			
6B04115-Business Administration in Management Specialization: Marketing Human Resources Management Supply Chain and Production Management Entrepreneurship and innovation	Mathematics 15 points or higher	Geography 5 points or higher	
6B04116-Business Administration in IT	Mathematics 20 points or more	Geography 5 points or more	
6B03103-International Relations	English Language 27 points or higher	World History 5 points or higher	

\*The programme is started providing enrolling more than 20 students on a programme, which would make the group profitable.

Mathematics requirements:

If an applicant did not gain the required score in Mathematics, he or she may pass internal examination in Mathematics.

In case of insufficient level of knowledge in Mathematics:

- an applicant may be enrolled in HSE (register only for the general education courses – no more than 25 credits) and at the same time study the preparatory course of HSE in Mathematics (not included into the educational program plan), and is not able to register for the courses where Mathematics is prerequisite.

The student after the study on the preparatory courses takes a test in Mathematics.

Minimum threshold points:

60% or higher – BBA in Accounting, BBA in Finance, BBA in Economics and Data Science

50% or higher – BBA in IT

40% or higher – BBA in Management

9.3 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools;
  - students with technical vocational education in related educational programs;
  - master students who have studied the courses of the education program of the master’s program during the period of study in a bachelor’s degree;
  - trainee students of the Provisional Program who have mastered the courses of the bachelor’s program, when enrolled in the University;
  - non-degree students who have mastered the courses of the bachelor’s or master’s education programs, when enrolled in the University bachelor’s or master’s programs.
- Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School.

**9.4 Requirements for admission to full-time education on the basis of higher education.**

9.4.1 Applicants shall admitted for the following full-time education programs format with reduced training period:

9.4.1.1 On the basis of higher education (training period – 2 years):

6B04112 – Business Administration in Economics and Data Science

6B04115 – Bachelor of Business Administration in Management

6B04116 – Business Administration in IT

6B03103 – International Relations

9.4.2 For admission based on higher education, the applicant shall pass an interview with the members of the Higher School Admissions committee.

9.4.3 Individuals, who wish to study using distant learning format, shall submit an application (in any form) for permission to study using distant learning format, on the basis of which the order of the Provost shall be issued. The following documents shall be attached to the order:

- applicant’s application (Annex 12);
- student’s individual education plan.

9.4.4 The enrollment procedure for applicants with dual-degree/joint programs, including the procedure and conditions for admission, the list of required documents shall be determined by a bilateral agreement with the Partner University and annexes to this agreement.

**CHAPTER 10. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO KAZGUU SCHOOL OF LIBERAL ARTS**

10.1 Applicants applying for SLA education programs shall submit the list of documents to the University Admissions committee (specified in Sections 5, 6, 7).

10.2 An applicant applying for education programs on ‘Applied Linguistics’/‘Translation Studies’ and having the Academic IELTS Band Score from 7.0 or higher or its equivalent TOEFL IBT/PBT, FCE/CAE<sup>3</sup>, shall be credited with the relevant courses (see Table 4) with a 100% grade (A, ‘Excellent’, 4.0):

Table 4 Transfer of credits in English in “Applied Linguistics’/‘Translation Studies” educational programmes:

Name of courses for transfer credits	Number of credits	Reason
Basic Foreign Language B1	10	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)

<sup>3</sup> Only those KET/PET/FCE/CAE/ certificates are accepted for consideration that are received by candidates no later than 3 years before admission to KAZGUU University.

Basic Foreign Language B2	10	Academic IELTS certificate from 8.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 109 IBT or 633 PBT), CAE (no less than 191)
---------------------------	----	---

10.3 An applicant enrolling into educational program “Kazakh-English Languages and Linguistics” and having Academic IELTS Certificate Band Score 7.0 or higher or its equivalent TOEFL IBT/PBT, FCE/CAE shall be credited with the relevant courses (see Table 4.2) with a 100% grade (A. ‘Excellent’, 4.0)

Table 4.2 Transfer of credits in English in “Kazakh-English Languages and Linguistics” educational program:

Name of courses for transfer credits	Number of credits	Reason
Basic Foreign Language A1-A2	10	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)
Basic Foreign Language A2-B1	10	Academic IELTS certificate from 8.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 109 IBT or 633 PBT), CAE (no less than 191)

10.4 An applicant enrolling into educational program “Tourism”/“Hospitality”/“Journalism: analytics and investigations” and having Academic IELTS Certificate Band Score 5.0 or higher or its equivalent TOEFL IBT/PBT, FCE/CAE shall be credited with the relevant courses (see Table 4.3) with a 100% grade (A. ‘Excellent’, 4.0)

Таблица 4.3 Transfer of credits in English in “Tourism”/“Hospitality”/“Journalism: analytics and investigations” educational programs

Name of courses for transfer credits	Number of credits	Reason
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/ «Cambridge English: C1 Advanced» (1 semester)	10	Academic IELTS certificate from 5.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 45 IBT or 450 PBT), PET/FCE/CAE (PET no less than 154, FCE no less than 154, CAE no less than 160)
«Cambridge English: C1+ Advanced» (2 semester)	10	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT), CAE (no less than 185)

10.5 An applicant enrolling into educational program “Psychology” and having Academic IELTS Certificate Band Score 5.0 or higher or its equivalent TOEFL IBT/PBT, FCE/CAE shall be credited with the relevant courses (see Table 4.3) with a 100% grade (A. ‘Excellent’, 4.0)

Table 4.4 Transfer of credits in English in “Psychology” educational program:

Name of courses for transfer credits	Number of credits	Reason
«Cambridge English: B1 Preliminary» / «Cambridge English: B2	5	Academic IELTS certificate from 5.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 45 IBT

First»/ «Cambridge English: C1 Advanced» (1 semester)		or 450 PBT), PET/FCE/CAE (PET no less than 154, FCE no less than 154, CAE no less than 160)
«Cambridge English: C1+ Advanced» (2 semester)	5	Academic IELTS certificate from 7.0 Band Score (minimum 5.5 in Writing and Speaking) or its equivalent TOEFL IBT/PBT (TOEFL 101 IBT or 607 PBT, CAE no less than 185)

10.6 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools;
- students with technical vocational education in related educational programs;
- master students who have studied the courses of the education program of the master's program during the period of study in a bachelor's degree;
- trainee students of the Provisional Program who have mastered the courses of the bachelor's program, when enrolled in the University;
- non-degree students who have mastered the courses of the bachelor's or master's education programs, when enrolled in the University bachelor's or master's programs.

Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School.

10.7 Requirements for admission to full-time education with reduced training periods.

10.7.1 The applicants shall be accepted for full-time education programs 'Applied Linguistics' and 'Translation Studies', 'Psychology', 'Kazakh-Russian Languages and Linguistics', 'Tourism' on the basis of secondary vocational education (period of study – 3 years) for reduced training periods.

10.7.2 For enrolling in an educational grant, the applicant must score according to the results of UNT (no less than 25 points), including no less than 5 points in general and special subjects (for each of the subjects);

10.7.3 In the event that there is a qualification specified in the diploma of secondary vocational education, related to the group of education programs (see Annex 12), the applicant shall be admitted to fee-based education on the basis of an interview with the members of the Higher School Admissions committee. The Higher School Admissions committee shall make a decision on admission by 24 August and submit it to the Admissions committee.

10.7.4 Individuals with the documents of technical and vocational, post-secondary education, who confirmed the qualification and have work experience in the educational program no less than a year, additionally submit one of the documents indicated in 6.1.3.

### **10.8 Requirements to enroll on the full-time study on the basis of higher education (study period – 2 years).**

10.8.1 The educational program 6B03101-Psychology admits students on the basis of higher education for a full-time study with a shorter study period (study period – 2 years).

10.8.2 For admission on the basis of higher education an applicant passes the interview with the members of Commission of the Higher School.

10.8.3 Admissions committee of the Higher School shall make a decision on enrollment or refusal before August 24 and provides the student's individual plan to the Admissions committee of the University.

10.8.4 Applicants recommended for admission shall submit the following documents to the Admissions committee:

- an application addressed to the University Provost (Annex 5);
- a document confirming the higher education with transcript (original);

- 3x4 sized 6 photos;
- 075-Y medical certificate with fluorography picture;
- Minutes of the KAZGUU School of Liberal Arts admissions committee on admission;
- original and copy of ID
- a copy of the military registration certificate or military ID (for male students at full-time education programs).

10.8.5 Individuals, who wish to study using distance learning format, shall submit an application (in any form) for permission to study on the basis of higher education, upon which the order of the Provost shall be issued. The following documents shall be attached to the order:

- Applicant's application (Annex 12);
- Student's individual education plan.

10.9 The admission procedure on dual-degree diplomas and joint programs, including the procedure and admission terms, list of required documents, is determined by bilateral agreement with the partner institution and its annexes.

10.10 The procedure of creative examinations for admission in educational program "Journalism: Analytics and Investigations".

10.10.1 The admission for the indicated educational programs is conducted taking into account the creative exams. For the organizing and holding creative examinations the Examination Commission is created for the period of examination.

10.10.2 Individuals who enrolled in the indicated educational programs shall provide the following documents to the admissions committee:

- document of general secondary or technical and vocational, post-secondary education (the original);
- 3x4 sized 2 photos;
- Copy of the ID;
- UNT certificate (if available);

10.10.3 Acceptance of applications from the applicant for creative examinations lasts from June 20 to July 7, 2021. Creative examinations are conducted from July 8 to July 13, 2021.

10.10.4 The form of creative examinations is established in accordance with the Annex 1. The program of conducting creative examinations is developed by SLA and approved by the Chairman of the Admission Committee of the Higher Educational Institution.

10.10.5 Applicants take creative examination in a selected institution.

10.10.6 For individuals with secondary or technical and vocational, post-secondary education, enrolling in a group of education programs of higher education that require creative training, History of Kazakhstan and Reading Literacy (language of instruction) are taken into account.

10.10.7 The schedule of creative examinations (the form of conducting examinations, date, time and place, consultation) is approved by the Chairman of the admissions committee and is brought to the attention of applicants before the acceptance of documents.

10.10.8 Access to the room, where creative examinations are conducted, is granted upon provision of an identity document. In this case, creative examinations are held in classrooms (rooms) equipped with video and (or) audio recording.

10.10.9 Before the start of the creative examinations, applicants are given examination material and the procedure for preparing the title pages is explained, as well as the start and end times of the creative examinations, the time and place of the announcement of the results, and the procedure for filing an appeal.

10.10.10 Creative examinations for applicants with documents on general secondary or technical and vocational, post-secondary education, are evaluated on a 40-point system.

10.10.11 The results of the creative examinations are filled in a grade sheet and minutes of the commission and are transmitted to the executive secretary of the selection committee (his/her deputy) to announce the results. The minutes of the commission is signed by the chairman and all members of the commission present.

10.10.12 The results of creative examinations are announced at the day of conducting the examination.

10.10.13 For the period of the exams, in order to comply with the requirements of the creative examination, resolve controversial issues, protect the rights of persons passing the relevant exams, by order of the head of the University, an appeal commission is created, which consists of an odd number of members, including its chairman.

10.10.14 An application for an appeal is submitted to the chairman of the appeal commission individually by the person who took the special or creative exam, which is accepted until 13:00 the next day after the announcement of the results of the special or creative exam and is considered by the appeal commission within one day.

10.10.15 The decision of the appeal commission is considered valid if at least two thirds of its members are present at the meeting. The decision on the appeal on disagreement with the results of a special or creative examination is made by a majority vote of the number of members of the commission present. If the votes of the members of the appeal commission are equal, the chairman's vote is decisive. The work of the appeal commission is documented by minutes signed by the chairman and all members of the commission present.

10.10.16 On the day of completion of the creative examination, the members of the admissions committee transfer the results of the creative exam of applicants for participation in the competition for the award of an educational grant of higher education at the expense of the state budget and (or) enrollment in the institution for paid education to the information system of the National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan.

10.10.17 **Holders of educational grants** for groups of creative educational programs of higher education are enrolled in the institution, **regardless of** the place of taking the creative exam.

## **CHAPTER 11. ADMISSION RULES FOR MASTER'S AND DOCTOR'S (PHD) PROGRAMS**

11.1 Requirements for candidates:

11.1.1 According to the Standard Rules for admission to studies in educational organizations implementing education programs of postgraduate education (Order of the Minister of Education and Science of the Republic of Kazakhstan) the acceptance of applications to Master's degree programs will run from 1 June to 15 July of the calendar year.

Acceptance of applications for Doctor's degree programs will start from July 3 to August 3 of the calendar year. Entrance examinations for groups of educational programs for Doctor's degree programs are held from 4 to 20 August of the calendar year.

Enrollment in Master's degree, residency and doctoral studies - until August 28 of the calendar year.

Acceptance of applications for Master's degree programs in the University to take Complex Testing is carried out through the website of NTC of the Ministry of Education and Science from June 18 to July 15 of the calendar year. CT is conducted from July 20 to August 10 of the calendar year.

11.1.2 In accordance with Annex 2 of Order No. 600, and the University Academic Policy, the individuals who have mastered the relevant or related professional higher education curriculum of no less than 240 ECTS (European Credit Transfer and Accumulation System) shall be admitted to Master's program. In the event that the applicant's major does not correspond to the chosen academic program, or is not related, it is mandatory to have at least 3 years of work experience in the selected program. The exception shall be applied for cross-subject programs.

11.1.3 Individuals applying for master's program shall pass CT, including Foreign language proficiency test (optional English, German and French), Proficiency profile test on education program, Readiness for training test optional in Kazakh or Russian.

11.1.4 Individuals applying for master's program with English language of instruction shall pass CT, including Proficiency profile test on education program in English and Readiness for training test optional in Kazakh, Russian or English.

CT shall be carried out by National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan at places for conducting CT, determined by the Ministry of Education and Science of the Republic of Kazakhstan (hereinafter referred to as MES RK).

A certificate shall be issued based on the CT results. Retaking CT in one and the same year shall be prohibited. Conducting CT shall be carried out in accordance with the Rules, approved by the authorized body in the field of education.

11.1.5 Individuals who have received educational documents in foreign educational institutions, in accordance with Paragraph 5 of the Model Rules for admission to training in the organization implementing education programs of postgraduate education, for admission to master's and doctoral programs in accordance with the received level of education and training profile, it is necessary to pass the recognition or nostrification procedure of educational documents and submit a certificate of recognition/nostrification of educational documents to the Admissions committee.

Educational documents issued by foreign educational institutions shall be recognized on the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).

11.1.6 Individuals applying for master's program in the areas of 'Humanities', 'Social Sciences', 'Business and Administration' shall be exempted from CT for a master's program with English language instruction in the event of GRE (Graduate Record Examinations) international standard test certificate with scores specified in Annex 8.

11.2 List of documents.

11.2.1 Individuals applying for master's program shall submit the following documents to the University:

11.2.1.1 an application addressed to the University Provost (Annex 10);

11.2.1.2 a document confirming higher education (original, when submitting documents to Admissions committee);

11.2.1.3 copy of ID;

11.2.1.4 3x4 sized 6 photos;

11.2.1.5 075-Y medical certificate, approved by Order No. 907 of the Acting Minister of Healthcare of the Republic of Kazakhstan dated 23 November, 2010 'On approval of forms of primary medical documentation of healthcare organizations' (registered in the Register of State Registration of Regulatory legal acts under No. 6697) (hereinafter referred to as Order No. 907);

11.2.1.6 a copy of Complex Testing certificate.

11.3 The foreign language entrance requirements.

11.3.1 Individuals who have one of the international certificates confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency shall be exempted from foreign language CT for master's program in the following languages:

English language: \_

- IELTS International English Language Tests System, threshold score – no less than 6.0;

- IELTS INDICATOR, threshold score – no less than 6.0;

- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score - no less than 543;

- Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score – no less than 60;

- TOEFL PBT (Test of English as a Foreign Language) Paper-based testing, threshold – no less than 498;

German language: \_

- Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prüfung (Niveau C1/level C1);

French language: \_

- Test de Français International™ – (TFI – no lower level than B1 in reading and listening), Diplôme d'Études en Langue française (DELFL), level B2), Diplôme Approfondi de Langue française – (DALF, level C1), Test de connaissance du français – (TCF (TCF)) – no less than 50 points).

#### 11.4 Requirements for candidates to HSE master's programs

11.4.1 Individuals applying for master's programs with English language of instruction shall pass CT, including Proficiency profile test on education program in English and Readiness for training test optional in Kazakh, Russian or English.

11.4.2 Readiness for training test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as tests on special courses.

11.4.3 Persons entering a master's program in an unrelated educational program and having successfully passed the entrance exams are recommended to study master's prerequisites of the programs in accordance with the requirements specified in the HSE academic catalog. By decision of the Academic Quality Assurance Committee, academic credits can be transferred on an individual basis:

- holders of professional GARP certificates (FRMI, FRMII, FRM holder), CFA (first level CFA holder, CFA candidate II, CFA candidate III, CFA holder)

- for undergraduates who studied the courses of the educational program of the Master's degree during the period of study in a bachelor's degree;

- Master's students enrolled in the bachelor's program "Finance", recognized by the CFA Institute (CFA University Affiliation Partner status), can apply for the transfer of courses up to 15 credits upon admission to the master's program "Finance" if the learning outcomes of the courses coincide;

- Undergraduate students enrolled in the bachelor's program with English as the language of instruction can apply for the transfer of courses upon admission to the master's program "Economics" if the learning outcomes of the courses coincide;

- Non-degree students who have mastered the courses of the educational program of bachelor's or master's degree, when enrolling as a bachelor's or master's degree student in accordance with the academic policy towards non-degree students.

#### 11.5 Requirements for candidates to KLS master's programs

11.5.1 Individuals applying for master's program shall pass CT, including Foreign language proficiency test (optional English, German and French), Proficiency profile test on education program, Readiness for training test optional in Kazakh or Russian.

11.5.2 Individuals applying for master's programs with English language of instruction shall pass CT, including Proficiency profile test on education program in English and Readiness for training test optional in Kazakh, Russian or English.

A prerequisite for registering for programs of International Business Law – Double Diploma Program with Vytautas Magnus University (Lithuania), Law of International Trade, Finance and Economic Integration – Double Diploma Program with Higher School of Economics (Moscow), LL.M. in International Economic Law – Double Diploma Program with Halle-Wittenberg University (Germany) shall be passing an internal interview.

11.5.3 Readiness for training test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as

tests on special courses.

11.5.4 Individuals applying for master's program in unrelated major and having successfully passed the entrance examinations shall be recommended to master the program prerequisites in accordance with the requirements of KLS programs.

11.6 Requirements for candidates to SLA master's programs

11.6.1 Individuals applying for master's programs with English language instruction shall pass CT, including Proficiency profile test on education program in English and Readiness for training test optional in Kazakh, Russian or English.

11.6.2 Readiness for training test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as tests on special courses.

11.6.3 Individuals applying for master's program in unrelated major and having successfully passed the entrance examinations shall be recommended to master the program prerequisites in accordance with the requirements specified in SLA academic catalog.

Transfer of academic credits shall be made by the decision of the Academic Quality Assurance Committee:

- Master's degree students who have studied the courses of the education program of the master's program during the period of study in a bachelor's degree;
- non-degree students who have mastered the courses of the bachelor's or master's education programs, when enrolled in the University bachelor's or master's programs, no more than 40 academic credits per academic year.

11.7 Doctoral (PhD) program

11.7.1 Individuals holding Master's degree and having work experience of no less than one (1) year, who have mastered the corresponding or related professional postgraduate curriculum of no less than 120 ECTS, shall be admitted to the doctoral program.

11.7.2 Candidates applying for doctoral programs must submit the following documents to Admissions committee:

- an application addressed to the University Provost (Annex 11);
- research proposal of the planned research thesis, agreed with the prospective domestic or foreign research advisor;
- a copy of ID;
- a document confirming education (original, when submitting documents to the Admissions committee);
- an international certificate confirming the foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency;
- list of research publications (if any);
- 3x4 sized 6 photos;
- 086 medical certificate;
- personal data sheet on personnel and professional records confirming work experience (for persons with work experience).

11.7.3 For candidates for doctoral program, the provision of the original documents with copies for verification shall be mandatory. After verification, the originals shall be returned.

11.7.4 Individuals who received educational documents in foreign educational institutions, in accordance with Paragraph 9-1 of the Standard rules for admission to training in the organization, implementing education programs of postgraduate education, for admission to master's and doctoral programs in accordance with the received level of education and training profile, it is necessary to pass the recognition or nostrification procedure of educational documents and submit a certificate of recognition/nostrification of educational documents to the Admissions committee.

Educational documents issued by foreign educational institutions shall be recognized on the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).

11.7.5 Candidates applying for doctoral program shall provide international certificates confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency:

English language:

- IELTS/International English Language Tests System, threshold score – no less than 5,5;
- IELTS INDICATOR, threshold score – no less than 5,5;
- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score – no less than 460 points;
- Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score – no less than 46;
- TOEFL PBT Test of English as a Foreign Language Paper-based testing, threshold score – no less than 453;

German language:

- Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);

French language:

- Test de Français International™ – (TFI) – no less than level B2 in reading and listening), Diplôme d'Études en Langue française – (DELF), level B2), Diplôme Approfondi de Langue française – (DALF), level B2), Test de connaissance du français – (TCF) – no less than 50 points).

11.8 Selection procedure for doctoral program.

11.8.1 The entrance exam for Doctor's degree programs is carried out in a computer format. An entrance examination in a computer format for groups of doctor's educational programs is carried out in organizations determined by the authorized body in the field of education.

The entrance exam for doctoral studies in computer format consists of:

- 1) writing an essay;
- 2) test for readiness to study in doctor's studies;
- 3) answers to exam questions on the profile of the group of the educational program.

The final grade is a set of points obtained by summing up the results of the assessment of the essay, the test for readiness to study in doctoral studies, the answer to exam questions on the profile of the group of the educational program.

Training at doctoral programs for citizens of the Republic of Kazakhstan shall be available on a free basis or on a fee basis (at the expense of citizens' own funds and other sources).

11.8.4 Enrollment of individuals for doctoral program shall be carried out on the basis of an international certificate confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency and based on the results of an entrance examinations on the group profile of education programs of doctoral program who scored no less than 50 points out of possible 100 points.

11.8.5 Individuals who have scored no less than 75 points in the entrance examination shall be enrolled in doctoral program on state educational order on a competitive basis.

In the event of identical results in points, the research achievements corresponding to the profile of the chosen major shall be taken into account: research publications, including in high-ranked research publications; certificates of research development; certificates on awarding research scholarships, grants; certificates/diplomas for participation in research conferences and competitions, work experience in major.

11.9 Admission of foreign citizens to master's and doctoral programs.

Admission of international students to master's, doctoral programs and fellowship shall be carried out on a fee basis. Receiving free postgraduate education by foreigners on a competitive basis in accordance with the state educational order shall be determined by international treaties

of the Republic of Kazakhstan, with the exception of the scholarship program for master's programs.

Admission of foreign citizens to train at OHPE or research institutions on a fee basis shall be carried out according to the results of an interview conducted by the Admissions committee of OHPE or research institutions during the calendar year. Enrollment of foreign citizens shall be carried out in accordance with the academic calendar, within five (5) days before the start of the next academic period.

11.9.1 For international students the entrance examinations consist of the following:

- Interview.
- Persons holding one of the international certificates confirming proficiency in a foreign language in accordance with the common European competences (standards) of proficiency in a foreign language shall be exempted from the CT foreign language test for a master's degree in the following languages:
  - English: IELTS/International English Language Tests System (International English Language Tests System), threshold score - not less than 6.0;
  - IELTS INDICATOR, threshold score - not less than 6.0;
  - Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score - not less than 543;
  - Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score - not less than 60;
  - TOEFL PBT, threshold score - not less than 498;
  - German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaF-Prüfung (Niveau C1/level C1);
  - French: Test de Français International <sup>TM</sup> - Test de Français International (TFI - not lower than B1 level in reading and listening sections), Diplome d'Etudes en Langue française - (DELFL), level B2), Diplome Approfondi de Langue française - (DALF), level C1), Test de connaissance du français - (TCF) - not less than 50 points).
- Applicants to doctoral studies provide international certificates confirming proficiency in a foreign language in accordance with the common European competences (standards) of proficiency in a foreign language:
  - English language: IELTS/International English Language Tests System threshold score - not less than 5.5;
  - IELTS INDICATOR, threshold score - not less than 5.5;
  - Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP (TOEFL ITP), threshold score - not less than 460 points;
  - Test of English as a Foreign Language Institutional Testing Program (Test of English as a Foreign Language Institutional Testing Program) Internet-based Test (TOEFL IBT (TOEFL IBT), threshold score - not less than 46;
  - TOEFL PBT (Test of English as a Foreign Language Paper-based testing), threshold score - not less than 453;
  - German: Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaF-Prüfung (Niveau B2/level B2);
  - French: Test de Français International <sup>TM</sup> - (TFI) - not lower than B2 level in reading and listening sections), Diplome d'Etudes en Langue française - (DELFL), level B2), Diplome Approfondi de Langue française - (DALF), level B2), Test de connaissance du français - (TCF) - not less than 50 points).

11.9.2 International students applying for master or doctoral programs must fill in the application form and submit the following documents to the Admissions committee:

- an application addressed to the University Provost (Annex 11);
- research proposal of the planned research thesis, agreed with the prospective domestic

- or foreign research advisor;
- a copy of ID;
  - a document confirming education (original, when submitting documents to the Admissions committee);
  - an international certificate confirming the foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency;
  - list of research publications (if any);
  - 3x4 sized 6 photos;
  - 075-Y medical certificate;
  - personal data sheet on personnel and professional records confirming work experience (for persons with work experience).

**All foreign documents on secondary or higher education must undergo nostrification (recognition) in the manner prescribed by law.**

Documents according to the specified list must be sent to the Admissions committee for consideration in electronic form **by 25 July, 2021**, email [admission@kazguu.kz](mailto:admission@kazguu.kz).

#### 11.9.3 Visa support and signing contracts.

Registration of students from visa-free regime countries shall be carried out by LSO staff. Issuing invitations, visa support, registration of students from visa regime countries shall be carried out by the International Cooperation Department managers.

The Admissions committee manager shall send the student by mail an official letter of invitation from the University and a visa support number to apply for a visa at the Embassy of Kazakhstan in his/her country.

In the event that an applicant is out of Kazakhstan, it is possible to sign an agreement in his/her country and send the signed agreement by mail to the Admissions committee for further procedure (while the costs of mail services shall be covered by applicants). It is also available to sign a contract online.

After receiving a visa, the applicant must arrive in the country no later than 24 August, 2021 and pay the tuition fee for 1 semester. In this case, before arrival, the applicant must send a scanned version of the ticket and visa in the passport to the Admissions committee manager. During the day (or the next day) upon arrival in the country, the applicant must register in the LSO/ICD and Migration Service journal.

11.9.4 Campus. The applicant shall submit an application for dormitory check-in via the Platonus information system or with the help of the Admissions committee manager.

## **CHAPTER 12. ADMISSION RULES FOR MBA/DBA PROGRAMS**

12.1 Citizens of the Republic of Kazakhstan, as well as foreign citizens with higher education, confirmed by a state-issued document and a certificate of recognition (nostrification) of educational documents (for foreign citizens) shall be admitted for postgraduate education programs.

12.2 Admission to MBA programs takes place three times a year: Fall, Winter and Spring.

12.3 Admission to the DBA program takes place once a year, with enrollment in September of the current year.

12.4 Requirements for students of education programs:

- MBA: work experience of no less than five (5) years (Admissions committee reserves the right to consider exceptional candidates with work experience of no less than three (3) years), with the obligatory provision of an open CV describing the academic background and work experience;
- EMBA: work experience of no less than six (6) years (Admissions committee reserves the right to consider exceptional candidates with work experience of no less than five (5) years), with the obligatory provision of an open CV describing the academic background

and work experience;

- DBA: Master's/MBA/PhD degree, 7 years of work experience, 3 of them in a managerial position.

12.5 Training on continuing education programs shall be carried out on the basis of contracts for providing educational services concluded with JSC "M. Narikbayev KAZGUU University" with individuals or legal entities.

12.6 The contingent of MBA/EMBA/DBA students shall be formed from individuals whose tuition fees are paid at the expense of citizens' own funds and other sources.

12.7 International students shall be accepted for MBA/EMBA/DBA programs in the manner prescribed by the legislation of the Republic of Kazakhstan.

12.8 Applicants for MBA/EMBA/DBA programs shall submit the following documents to the University Admissions committee:

- an application addressed to the University Provost;
- a copy of a document of higher education;
- a personal data sheet on personnel and professional records and copy of work book (if any);
- CV;
- Letter of Recommendation;
- 3x4 sized 6 photos;
- 075 medical certificate;
- a copy of ID;
- list of research publications, as well as recommendations for candidates for DBA program (if any).

12.9 The original of the documents shall be provided with copies for verification. After verification, the originals shall be returned.

12.10 Documents submitted in a foreign language must have a notarized translation into Kazakh or Russian. Documents provided by foreign citizens must be notarified in the prescribed manner.

12.11 Candidates applying for MBA programs shall be interviewed (the presence of recommendation letters is advantageous for the interview) and submit an ESSAY on the chosen topic (no less than 500 words).

*Essay 1. The University and Business School community is multicultural and multinational. To what extent can your personal experience influence the development of our community?*

*Essay 2. Describe your personal achievement that has had a particular impact on your life.*

*Essay 3: Why do I want to study at M. Narikbayev KAZGUU University?*

12.12 Candidates applying for DBA program, at the first stage, shall submit a detailed essay with answers to the following questions: What factors motivated you to become a program candidate? What goals do you have in business and what research fields do you intend to choose? Describe your research section briefly. The second stage shall be the interview (the presence of recommendation letters is important for the interview).

12.13 Admissions committee of Business School shall be created to conduct an interview for MBA/EMBA/DBA programs. The Admissions committee shall consist of a chairman and two members, as well as appeal commissions from among the Business School faculty members.

12.14 Enrollment in MBA/EMBA/DBA programs shall be carried out by order of the Provost based on the decision of the Admissions committee.

12.15 The University Admissions committee shall carry out enrollment of students before 30 August, 10 December, 10 March of the current academic year.

12.16 The order on the enrollment of students on a contractual basis shall be issued only after the conclusion of an agreement for providing educational services and full or partial payment (first tranche) of the first academic year.

12.17 All MBA/EMBA program graduates shall receive a diploma of the Republic of Kazakhstan

of the established sample, Diploma Supplement, a diploma of the proper sample and the opportunity to receive an international double diploma from Business School Partner Universities with an academic degree: Master of Business Administration.

12.18 All DBA program graduates shall receive a diploma of the Republic of Kazakhstan of the established sample, Diploma Supplement, a diploma of the proper sample and the opportunity to receive an international double diploma from Business School Partner Universities. The degree awarded: Doctor of Business Administration.

## **CHAPTER 13. ADMISSION REQUIREMENTS OF BACHELOR'S PROGRAMS FOR INTERNATIONAL STUDENTS**

13.1 Admission of international students to education programs shall be carried out on the basis of the applicant's applications and the results of entrance examinations conducted by the University Admissions committee.

International students who wish to apply for a bachelor's program must fill out an Application form and attach the following documents:

Before the interview:

- a copy of passport;
- original document on secondary, technical and vocational (primary and secondary vocational, post-secondary) or higher education (certificate/diploma with transcript);
- documents submitted in a foreign language must have a notarized translation into Kazakh or Russian. If the applicant is under 18 years old, it is necessary to provide a copy of the birth certificate and the presence of one of the parents is obliged;
- criminal record certificate.

After the interview:

- 3x4 sized 6 photos;
- 075 medical certificate;
- Minutes of the decision of the Committee.

13.2 An applicant shall be able to provide copies of documents online by sending them to Admissions committee e-mail [admission@kazguu.kz](mailto:admission@kazguu.kz), while the applicant shall undertake to provide the original documents to the Admissions committee when enrolling.

13.3 Educational documents issued by foreign educational institutions shall undergo a nostrification (recognition) procedure in accordance with the procedure established by law after the enrollment of individuals during the first semester of the academic year.

13.4 Enrollment period.

For citizens from:

- visa regime countries before 1 August 2021;
- visa-free regime countries before 15 August 2021.

13.5 Requirements for English proficiency.

For admission, applicants must take KAZGUU English Placement Test to determine English proficiency level. The cost of testing shall be determined according to the register of costs of the University.

An applicant who submitted an Academic IELTS certificate to the Admissions committee with a score corresponding to the school requirements specified in Table 1, are exempted the English proficiency test.

13.6 Interview with foreign applicants.

Interviews with applicants shall be conducted by the Higher Schools Admissions committees. Within three days, the applicant receives a notification of the results of the interview (listed on the website and individually by e-mail).

The applicant receives confirmation of the decision by the Committee, instructions for

obtaining a visa, login for AIS Platonus and information on obtaining health insurance.

### 13.7 Visa support and signing contracts.

Registration of students from visa-free regime countries shall be carried out by LSO staff. Issuing invitations, visa support, registration of students from visa regime countries shall be carried out by the International Cooperation Department managers.

The Admissions committee manager shall send the student by mail an official letter of invitation from the University and a visa support number to apply for a visa at the Embassy of Kazakhstan in his/her country.

In the event that an applicant is out of the Republic of Kazakhstan, it is possible to sign an agreement in his/her country and send the signed agreement by mail to the Admissions committee for further procedure (while the costs of mail services shall be covered by applicants). It is also available to sign a contract online.

After receiving a visa, the applicant must arrive in the country no later than 20 August, 2021 and pay the tuition fee for 1 semester. In this case, before arrival, the applicant must send a scanned version of the ticket and visa in the passport to the Admissions committee manager. During the day (or the next day) upon arrival in the country, the applicant must register in the LSO/ICD and Migration Service journal.

13.8 Campus. The applicant shall submit an application for dormitory check-in via the Platonus information system or with the help of the Admissions committee manager.

### 13.9 Requirements for knowledge in mathematics for HSE.

For admission of foreign applicants to the education programs 6B04114 – Business Administration in Accounting, 6B04112 – Business Administration in Economics and Data Science, 6B04114 – Business Administration in Finance, 6B04115 – Business Administration in Management, 6B04116 – Business Administration in Information Technologies at HSE, it is necessary to pass an internal examination in Mathematics. In the event that an applicant provides the Admissions Committee with GMAT certificates, as well as supporting documents on completion of the International Baccalaureate (IB) and passing the Cambridge International AS and A Level qualification (CIE), the applicant shall be exempted from taking the internal examination.

Table 5 Entrance requirements for mathematics

<b>Education program</b>	<b>Internal examination</b>	<b>GMAT</b>	<b>IB</b>	<b>Cambridge test</b>
6B04111 - Business Administration in Accounting 6B04112 - Business Administration in Economics and Data Science 6B04114 - Business Administration in Finance	25 points of 40	30% of 100%	B-	B-
6B04115 - Business Administration in Management	15 points of 40	30% of 100%	B-	B-
6B04116 - Business Administration in Information Technologies	20 points of 40	30% of 100%	B-	B-

## **CHAPTER 14. OTHER TERMS AND CONDITIONS**

14.1 Any changes and amendments shall be made to these Rules only in agreement with the Chairman of the Board of JSC “M. Narikbayev KAZGUU University”. The original of this document shall be kept in Marketing and Sales Department, copies certified in accordance with the established procedure shall be handed to the heads of structural divisions.

List of educational programs in which M. Narikbayev KAZGUU University conducts full-time study (indicating the profile subjects of the unified national testing and threshold points.)

Code	Name of educational programs	Profile item 1	Profile item 2	Language of instruction
<b>Name of the group of educational programs</b>				
<b>B036 Translation Studies</b>				
6B02301	Translation Studies	World History (at least 5 points)	Foreign language (at least 5 points)	English
6B02302	Applied Linguistics	World History (at least 5 points)	Foreign language (at least 5 points)	English
<b>B037 Philology</b>				
6B02303	Kazakh-English languages and linguistics	Kazakh language (at least 5 points)	Kazakh literature (at least 5 points)	Kazakh
<b>B140 International Relations and Diplomacy</b>				
6B03103	International Relations	World History (at least 5 points)	Foreign language (at least 27 points)	English
<b>B041 Psychology</b>				
6B03101	Psychology	Biology (at least 5 points)	Geography (at least 5 points)	Kazakh / Russian
<b>B042 Journalism and reporting</b>				
6B03201	Journalism: Analytics and Investigations <sup>4</sup>	Creative Examination (Essay)	Creative examination (Interview to identify professional aptitude)	Kazakh / Russian
<b>B049 Law</b>				
6B04201	Law	World History (at least 5 points)	Fundamentals of law (at least 10 points) <sup>8</sup>	Kazakh/ Russian
6B04202	International Law	World History (at least 5 points)	Fundamentals of law (at least 10 points) <sup>8</sup>	Kazakh/ Russian
6B04203	Law and Law Enforcement	World History (at least 5 points)	Fundamentals of law (at least 10 points) <sup>8</sup>	Kazakh/ Russian
<b>B044 Management and management</b>				
6B04115	Business administration in Management	Geography (at least 5 points)	Mathematics (at least 15 points)	English/ Kazakh/ Russian

<sup>4</sup> From compulsory subjects of the UNT, History of Kazakhstan and Grammar Literacy (language of instruction) are taken into account

6B04116	Business administration in IT	Geography (at least 5 points)	Math (at least 20 points)	English
<b>B045 Audit and Taxation</b>				
6B04111	Business Administration in Accounting	Geography (at least 5 points)	Mathematics (at least 25 points)	English
<b>B046 Finance, Economics, Banking and Insurance</b>				
6B04112	Business Administration in Economics and Data Science	Geography (at least 5 points)	Mathematics (at least 25 points)	English
6B04114	Business Administration in Finance	Geography (at least 5 points)	Mathematics (at least 25 points)	English
<b>6B091 Tourism</b>				
6B11101	Hospitality	Geography (at least 5 points)	Foreign language (at least 5 points)	English
6B11102	Tourism	Geography (at least 5 points)	Foreign language (at least 5 points)	English

**Annex 2**

**List of educational programs,  
according to which M. Narikbayev KAZGUU University enrolls students for a reduced study period**

a) on the basis of secondary vocational education (full-time)

<b>Code</b>	<b>Name of educational programs</b>	<b>General professional discipline</b>	<b>Special discipline</b>	<b>Language of instruction</b>	<b>Duration of training</b>
<b>Name of the group of educational programs</b>					
<b>B036 Translation Studies</b>					
6B02301	Translation Studies	Kazakh language/ Russian language	Foreign language	English	3
6B02302	Applied Linguistics	Kazakh/ Russian language	Foreign Language	English	3
<b>B037 Philology</b>					
6B02303	Kazakh-English Languages and Linguistics	Kazakh Language/ Russian language	Kazakh / Russian literature	Kazakh	3
<b>B041 Psychology</b>					
6B03101	Psychology	History of Kazakhstan	Fundamentals of Psychology	Kazakh/ Russian	3
<b>B049 Law</b>					
6B04201	Law	Fundamentals of the theory of State and law	Civil law of the Republic of Kazakhstan	Kazakh / Russian	3
<b>B091 Tourism</b>					
6B11102	Tourism	Geography	Organization of tourist activities	English	3

c) on the basis of higher education (full-time)

<b>Code</b>	<b>Name of groups of educational programs</b>	<b>Duration of training</b>	<b>Language of instruction</b>
<b>B041 Psychology</b>			
6B03101	Psychology	2	Russian
<b>B044 Management</b>			
6B04115	Business Administration in Management	2	English
6B04116	Business Administration in IT	2	English
<b>B046 Finance, Economics, Banking and Insurance</b>			
6B04112	Business Administration in Economics and Data Science	2	English

<b>B140 International Relations and Diplomacy</b>			
6B03103	International Relations	2	English
<b>B049 Law</b>			
6B04201	Law	2	Russian

**List of Master's and Doctor's degree programs of  
M. Narikbayev KAZGUU University**

<b>Code</b>	<b>Name of educational programs</b>	<b>Duration of training</b>	<b>Language of instruction</b>
<b>Group of educational programs</b>			
<b>M056 Translation Studies</b>			
7M02301	Translation Studies	1 year	English
7M02321	Translation Studies	2 years	English
<b>M059 Foreign Philology</b>			
7M02302	Applied Linguistics	1 year	English
7M02322	Applied Linguistics	2 years	English
<b>M070 Economics</b>			
7M04142	Economics	2 years	English
<b>M072 Management</b>			
7M104106	Business and Management	1 year	English
7M04150	Master of Business Administration	2 years	English /Russian
7M04151	Executive MBA	1 year	English /Russian
<b>M074 Finance, Banking and Insurance</b>			
7M04124	Finance	2 years	English
<b>M078 Law</b>			
7M040201	Law	1 year	Kazakh /Russian
7M040211	Law	2 years	Kazakh /Russian
7M040202	International Law	1 year	English
7M040212	International Law	2 years	English
7M040205	International Trade, Finance and Economic Integration Law	2 Years	English
7M040206	International Economic Law	2 Years English International Economic Law	english
7M040207	Competition Law	1 year	English
7M04208	IT Law	1 year	English
7M04209	International Business Law	1.5 years	English
<b>8D04 Business, Management and Law</b>			
8D04150	DBA	3 years	English / Russian
8D04201	Law	3 years	Kazakh / Russian
8D04101	Economics	3 years	English

**The list of education program groups for social and economic development of the rural areas providing the admission quotas to M. Narikbayev KAZGUU University**

<b>Number of groups for education program</b>	<b>Name of education groups</b>
B044	Management and Administration
B045	Audit and Taxation



### KAZGUU English Placement Test entrance examination rules

#### Rules for the KAZGUU English Placement Test (KEPT) entrance exam in English, Kazakh/Russian.

##### Candidates need to:

- Register for the KEPT examination via the link <https://lp.kazguu.kz/keptt>;
- Make payment for the exam and attach a payment receipt in the registration form;
- Check your email address to get a link to the exam (sometimes the email may be found in Spam);
- Connect via a link sent to your email address on the designated day between 9:30 and 9 50 (English) and 14:00 (Kazakh/Russian);
- Prepare your ID (original) and an electronic payment receipt in pdf format (according to the Register of the Cost of Services\*);
- Listen carefully and follow the instructions given during the exam;
- Inform the examiner immediately if any technical problems occur;

*\* this amount will not be refunded if you refuse to take the entrance exam or receive an educational grant.*

##### Candidates are not allowed to:

- Violate the rules of the exam;
- Use additional materials, a mobile phone, and other electronic devices other than the computer on which the exam will be taken;
- Make noise before or during the exam;
- Turn off the camera;
- Talk to other candidates during the exam;
- Cheat during the exam;
- Navigate to other pages in the Internet browser;
- Discuss and disclose the content of the exam.

##### Also worth remembering:

- If any cases of violation of academic integrity, the exam results will be annulled.
- A candidate who violates one or more of these rules will be suspended from KEPT exam, while the fee for taking the exam is non-refundable;
- All parts of the exam in English, Kazakh/Russian languages are held on the same day according to the established schedule.

**Payment of the cost of participation in the entrance exam is made according to the register of M. Narikbayev KAZGUU University, which you can find at the admissions office or on the official website.**

**List of groups of educational programs with an indication of the profile disciplines of comprehensive testing for admission to the master's program**

<b>Cipher</b>	<b>Educational program</b>	<b>1-discipline</b>	<b>2-discipline</b>
7M040201	Law	Theory of State and Law	Situational case (a comprehensive legal analysis of a specific practical situation based on the application of the legislation of the Republic of Kazakhstan and / or international law)
7M040211	Law		
7M040202	International Law		
7M040212	International Law		
7M040205	International Trade, Finance and Economic Integration Law		
7M040206	International Economic Law		
7M040207	Competition law		
7M04208	IT Law		
7M04209	International Business Law		
7M04102	Economics		
7M04104	Finance	Economic Theory	Macroeconomics
7M104108	Business and Management	Management	Business Organization
7M02301	Translation business	Theory of Translation and Interpretation	Professional foreign language
7M02302	Applied Linguistics	Fundamentals of the Language Theory	Professional foreign language

**Scale of conversion of International Certificate of Standardized test GRE scores to CT scores for Master's degree programs with English as the language of instruction**

International Standardized Test GRE			Comprehensive testing	
Sections of test	Points for Study Areas "Humanities Sciences", "Social Sciences"	Points for Study Areas "Business Management" and	Types of test	Points
Quantitative Reasoning	No less than 155 points	no less than 160 points	Test for determination of readiness for learning	30
			Test on the profile group of educational programs	70

**Internal entrance exam for the Master's degree programs of the Higher School of Economics "Finance»**

<b>BLOCK 1 – Mathematical section (Quantitative)</b>	<b>Task 1-Problem Solving</b>
<b>BLOCK 2 – Data Sufficiency Problem</b>	<b>Task 1 - Analysis of quantitative problems</b>
<b>Time (min)</b>	<b>120</b>
<b>Threshold score</b>	<b>By the decision of the Commission of Higher School of Economics for the admission of applicants</b>

To the Provost  
M. Narikbayev KAZGUU University  
Sergey Pen

From \_\_\_\_\_  
(last name and initials)

resident (s) at the following address: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

### Application

Allow me to participate in the competition for admission to the Master's degree program of M. Narikbayev KAZGUU University by group of educational programs:

\_\_\_\_\_

#### Direction:

Scientific and pedagogical education – 2 years

Profile - 1 year, 1.5 years

For an educational program: \_\_\_\_\_

#### For a state grant:

Apply for grant

Do not apply

Additional information about myself:

ID card (passport) No. \_\_\_\_\_ . when and by whom issued \_\_\_\_\_

Foreign language that I will take (if you have IELTS, put a dash):

\_\_\_\_\_

I am familiar with the Rules of admission to the Master's program

\_\_\_\_\_

(signature)

" " 20\_\_

To the Provost  
M. Narikbyaev KAZGUU University  
Sergey Pen

From \_\_\_\_\_  
*(last name and initials)*

resident (s) at:

Mobile phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### APPLICATION

Allow me to take the entrance exams for admission to the Doctor's program of JSC "M. Narikbayev KAZGUU University" for a group of educational programs:

For an educational program: \_\_\_\_\_

For a state grant:

Apply for grant

Do not apply for grant

Additional information about myself:

ID card (passport) No. \_\_\_\_\_ . when and by whom issued \_\_\_\_\_

Foreign language that I will take *(if you have IELTS, put a dash)*:

I am familiar with the rules of admission to the Doctor's degree program \_\_\_\_\_  
*(signature)*

" " 20 \_\_\_\_

**Methodological recommendations for the correspondence of related groups of educational programs of higher education and technical and vocational, post-secondary education specialties**

Code	Name of the group of educational programmes		Specialties and qualifications of technical and vocational education	
			Codes of specialties and qualifications	Name of specialties and qualifications
B049	Law	<b>6B04201 – Jurisprudence (study period – 3 years)</b>	<b>0201000</b>	<b>Legal Studies</b>
			020101 3	Lawyer
			020102 3	Legal adviser
			<b>0202000</b>	<b>Law enforcement</b>
			020201 3	Lawyer
			<b>0203000</b>	<b>Patent Law</b>
			020301 3	Technician
B036	Translation Studies	<b>6B02301 – Translation Studies, 6B02302 – Applied Linguistics (study period – 3 years)</b>	<b>0111000</b>	<b>Basic secondary education</b>
			011108 3	Foreign language teacher
			<b>0512000</b>	<b>Translation Studies (by type)</b>
			051201 3	Translator
			051202 3	Guide-interpreter
B091	Tourism	<b>6B1102 – Tourism (study period – 3 years)</b>	<b>0508000</b>	<b>Catering</b>
			050806 3	Technologist-manager
			<b>0511000</b>	<b>Tourism (by industry)</b>
			051104 3	Manager
			<b>0512000</b>	<b>Translation Studies (by type)</b>
			051201 3	Translator
			051202 3	Guide-interpreter
			<b>0521000</b>	<b>Hotel business: restaurant/hotel management</b>
			052101 3	Service manager
			<b>0522000</b>	<b>Event organization and service</b>
			052201 3	Event manager
			<b>1226000</b>	<b>Technology and organization of production of food enterprises</b>
			122603 3	Technologist
			122604 3	Technician-technologist
122606 4	Applied bachelor in technology and organization of production of food enterprises			
B041	Psychology		<b>0102000</b>	<b>Organization of educational work (by level)</b>
			010201 3	Additional education teacher
			010202 3	Teacher-organizer
			010206 4	Applied bachelor in organization of educational work
			<b>0103000</b>	<b>Physical education and sport</b>
			010302 3	Physical education teacher
			010303 3	Sport trainer-instructor
			010304 3	Adaptive physical education teacher
			010305 4	Applied bachelor in physical education
			<b>0105000</b>	<b>Primary education</b>
			010501 3	Primary education teacher
010502 3	Teacher of computer science in primary education			

			010503 3	Teacher of foreign language in primary education
			010504 3	Self-knowledge teacher
			010508 3	Primary education teacher with English language proficiency
			010509 3	Teacher of computer science in primary education with English language proficiency
			010510 4	Applied bachelor in primary education
			<b>0108000</b>	<b>Music education</b>
			010801 3	Music teacher in pre-school and basic secondary education
			<b>0109000</b>	<b>Life safety and valeology</b>
			010901 3	Teacher of fundamentals of life safety and valeology in basic secondary education
			<b>0111000</b>	<b>Basic secondary education</b>
			011101 3	Teacher of Kazakh language and literature
			011102 3	Teacher of Russian language and literature
			011103 3	Teacher of Uigur language and literature
			011104 3	Teacher of Uzbek language and literature
			011105 3	Self-knowledge teacher
			011106 3	Mathematics teacher
			011107 3	Physics teacher
			011108 3	Foreign language teacher
			011109 3	Computer science teacher
			011110 3	Self-knowledge teacher with English language proficiency
			011111 3	Mathematics teacher with English language proficiency
			011112 3	Physics teacher with English language proficiency
			011114 3	Arts teacher
			011113 4	Applied teacher in basic secondary education
			<b>0112000</b>	<b>Islamic studies</b>
			011202 3	Basics of Islam teacher

Note: in the absence of specialties of technical and vocational, post-secondary education in the List of related specialties, the decision on admission to reduced educational programs with an accelerated period of study is made taking into account the disciplines provided in the education document.